



ITS Major Initiatives FY14 Q1-Q2 Status Summary

August 2013

Academic and Faculty Support

- Locus Enhancements (9)
- Electronic Outbound Transcript Feasibility
- Sakai Implementation
- Maxxess Interface - Academics Requirements

Administrative Initiatives

- Advance Web Implementation
- Lawson Conversion to LUC
- Kronos Conversion to LUC
- Database for Key and Lock Info
- Quick Updates to LUC Emergency Web Pages
- RMS Mercury Upgrade
- Online Performance Management System

Student Technology Support

- Email Replacement/Migration
- Illinois Articulation Initiative
- IAI - Update of Transfer Credit Rules
- Lecture Capture
- Rectrac update for WTC Fitness Center

Infrastructure

- Security Camera Infrastructure (3)
- Information Security Program (8)
- Campus Construction Initiatives (22)
- LUHS/LUC/HSD Technology Program (4)
- IT Disaster Recovery (4)
- Upgrade Technology in Kasbeer Hall

Continuous Service Development

- Emergency Response Website
- Enterprise Content Management (10)
- Enhancements to Immunization Data Mgmt.
- Business Intelligence/Data Warehouse (4)





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Health Legend

Green – On Target, No Risk
Lime – On Target, Minimal Risk, Minor Concerns, Under Control
Yellow – Target in Jeopardy, Risks Being Managed, Unknowns Exist
Orange – Slightly Off Target, Several Risks or Unknowns
Red – Off Target, High Risk, Multiple Concerns



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Academic and Faculty Support					
Project	Sponsor	Project Mgr	Prior	Current	Remarks/Issues/Milestones
LOCUS Enhancements (10 Original, 5 Remaining) (PSS #'s 1621, 1702, 1723, 1803, 1813)	Academic Affairs (Pelissero)	Adams, Pullen, Slazyk	Green	Green	<p>Recent Activity: COMPLETED: 1803 Emergency Contacts/Medical Info. IN-PROGRESS: 1621 Trans Credit Summary report – User Testing; 1723 Course Catalog Search for CORE 2012 – User Testing; 1813 XML Transcripts – User Testing and some process issues. Next Steps: Confirm priorities for Trans Credit Summary report and Course Catalog Search LOCUS Enhancements. Continue targeted milestones for XML Transcripts.</p>
LOCUS Enhancements (3 New High) (PSS #'s 1895, 1903, 1914)	Academic Affairs (Pelissero)	Adams, Pullen, Slazyk	Green	Green	<p>Recent Activity: COMPLETED: 1914 Engaged Learning Enhancements . IN-PROGRESS: 1903 Sakai Extract Enhancements – in testing; Next Steps: Deployment of Sakai extract enhancements.</p>
Electronic Outbound Transcripts Feasibility (PSS 1145)	Academic Affairs (Pelissero)	Adams	Lime	Lime	<p>Recent Activity: Status remains PENDING due to other prioritized initiatives and completing of PSS 1813. Creation of XML version of transcript nearing completion (UAT needed); needed for the eTranscript capability. Next Steps: Finalize conversion to XML-based transcript (PSS 1813) and re-establish TAC.</p>
School of Nursing - SIM	Provost (Pelissero)	Wieczorek	Green	Green	<p>Recent Activity: 1) No recent activity. Project nearly complete. Waiting for Nursing to determine if they will want TV monitors added to the debriefing rooms. Linda Bensfield is out of the office until October. Next Steps: 1) Possibly order three TV's for the debriefing rooms pending Linda's return.</p>
Sakai LMS Implementation (PSS 1798)	Academic Affairs (Scheidenhelm)	Yun	Green	Green	<p>Recent Activity: (1) Supported students and faculty during the summer sessions; (2) Completed configuration of Sakai course sites, loaded instructor/staff assignments and student enrollments for fall semester; (3) Prepared for start of school with remaining configurations of third party integrations; automated loading of instructor/staff assignments & student enrollments, applied CLE update to v2.9.2 and added an additional App server for load balancing; (4) Held over 15 Sakai training sessions attended by over 400 faculty and staff; (5) Completed archiving and migration of Blackboard course content into Sakai and sunset of Blackboard. Next Steps: (1) Provide support as needed; (2) Continue offering Sakai training, drop-in clinics and 1x1 sessions (3) Complete project closeout activities.</p>
SLATE Implementation (PSS 1725)	ESRR (Heuer)	Slazyk	Green	Complete	<p>Recent Activity: 1) Developed "Next Stop Lite" to fill in capability gaps in Slate (PSS 1825 see below); 2) The interface for transfer of documents to ECM is finalized; working minor issues. Next Steps: 1) Put finishing touches on the interface for Housing; and 2) Resolve operational issues with document transfers to DocFinity.</p>



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Administrative Initiatives					
Project	Sponsor	Project Mgr	Prior	Current	Remarks/Issues/Milestones
Campus Reservations Interfaces (1) (PSS 1148)	Auxiliary Services (McGuriman)	Adams	Green	Green	Recent Activity: Confirmed need for interface from Kinetics (Kx) Conference Services to R25 Space Reservations. Next Steps: Interface on hold pending evaluation of Kx and R25 at LUC.
Grad Merge	Advancement (Hughes)	Slazyk	Lime	Lime	Recent Activity: None – Phase II of this project has dropped in priority due to the Advance Web installation (1669) which has a target date of October 2013. Next Steps: Make incremental changes as required vs. sweeping modifications.
Database for LUC Key and Lock info (PSS 1628)	Campus Safety (Fine)	Heckel	Lime	Lime	Recent Activity: Development of the application is in progress. Next Steps: Continue development work and clarify requirements with clients.
Quick Updates to LUC Emergency Web Pages	UMC (Drevs)	Heckel	Yellow	Yellow	Recent Activity: Setting up scripting language tools on main web servers to be used for this application. Next Steps: Complete setup of above tools.
Advance Web Upgrade (PSS 1669)	Advancement (Heintzelman)	Pullen/ Slazyk/ Dayton	Lime	Lime	Recent Activity: 1) IBI resource started the week of 8/5. His main focus is to create an Executive portfolio reporting dashboard in WebFocus. Secondary activities include assistance with WebFocus report design, knowledge transfer; 2) SNtial resource is now onsite at Maywood one day a week. Her first task is to work with AIS to redesign security for the application. Other tasks will include profile design and sharing best practices in regard to training; 3) Creation of the PRE environment completed in July, and performed refreshes of DV1 and PRE environments from Production in August. AIS will use the DV1 environment to finalize their data split scripts and to test functionality. Next Steps: 1) Continue to work with SNtial and keep them on track for completing tasks for AIS and ITS; 2) Resolve any environmental issues in DV1/PRE; 3) Functional testing by entire AIS group; 4) Finalize scripts for data split; 5) Test metadata migration scripts; 6) Design training program for users; and 7) Complete “Top 12” WebFocus reports.
LOCUS Security Center Rollout (PSS 1851)	Provost (Pelissero) & ITS (Malisch)	Dayton	Lime	Lime	Recent Activity: 1.) Student Financials and Financial Aid areas have completed their audit; Security team in process of making the access changes in Production; 2) Campus Community and Registration & Records areas are nearing completion; 3) Meetings with Deloitte auditors to discuss approach and estimated completion; 4) Introduced new ERP Security Administrator to project. Next Steps: 1) Complete access changes in PRD environment; 2) Document changes thoroughly; 3) Provide any requested information to auditors.



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Student Technology Support					
Project	Sponsor	Project Mgr	Prior	Current	Remarks/Issues/Milestones
Loyola Mobile Projects	ITS (Malisch) & Lrng, Tech & Assmt (Scheidenhelm)	Heckel	Green	Green	<p>Recent Activity: 1) Completed installation of HighPoint mobile application; 2) Integrated into Mobile LOCUS for start of Fall semester students can view grades, to do list, holds, schedule, courses, enrollment appointments, and more, plus features for faculty to view teaching schedule, class and advisee rosters.</p> <p>Next Steps: 1) Review capabilities of HighPoint to replace the BlackBoard springboard app; 2) Form mobile advisory committee with representatives across the University; 3) Evaluate and plan for roll out of additional Locus functionality in HighPoint.</p>
Lecture Capture Pilot	Information Technology Services (Montes)	Hayes	Lime	Green	<p>Recent Activity: 1) Summer pilot successfully completed; 2) Gathered feedback from faculty and partial student participants; 3) LUC and Panopto executed contract extension; 4) Completed initial LMS integration with Longsight and Panopto; 5) Presented at Focus on Teaching and Learning (FOTL) to increase awareness and to recruit fall participants; 6) Fall recruitment and training underway for pilot participants.</p> <p>Next Steps: 1) Complete faculty training; 2) Continue recruitment for add'l Fall 2013 participants; 3) Finalize LMS integration, LDAP and ADFS server authentication; 4) Gather faculty and student feedback; 5) Make recommendations to ATC, ITESC, and Dean's Council after Fall 2013 semester.</p>
GroupWise to Exchange Migration (PSS 1830)	Enterprise Project (Vonder Heide)	Yun	Lime	Lime	<p>Recent Activity: (1) Completed sort order to lastnames in the Global Addressbook; (2) Provided support to students, faculty and staff during post migration which included handling over 800 Helpdesk calls from July through August; (3) Conducted 10 training sessions attended by over 100 students, faculty and staff; (4) Worked with HSD and LUHS teams to plan the email migration for the remaining HSD students and staff targeted for February/March 2014; (5) Completed Phase 2 (Audix Replacement) activities with the completion of voicemail technical and functional specs analysis, completing environment configurations and beginning user pilot with a University-wide deployment slated for Fall/Winter; (6) Enhancements to technical and user documentation and updates to the web pages.</p> <p>Next Steps: 1) Complete migration of individual archives from GroupWise to Exchange. 2) Provide technical support as needed; 3) Complete remaining Phase 2 activities and rollout Unified Messaging to the University; 4) Continue work with HSD and LUHS teams to complete the HSD email migration.</p>
Parking Enforcement & Permit Management	Campus Parking (McGuriman)	Adams		Green	<p>Recent Activity: Initial rollout (Tickets & Resident Students) complete.</p> <p>Next Steps: Subsequent deployment phases for Commuter students and Employees planned for October-November.</p>
Illinois Articulation Initiative (IAI) (PSS 1403)	Enrollment Management (Roberts)	Adams	Green	Complete	<p>Recent Activity: Transfer Credit (acceptance) and Degree Progress Report – Core for IAI students, is in production. Mass changes of rules/ requirements/configurations complete. Tracking student populations with milestones in development.</p> <p>Next Steps: 1) Work with Reg & Recs work group to refine and implement policies; 2) Define business process changes, as appropriate. 3) Implement milestones to track student populations.</p>



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Infrastructure					
Project	Sponsor	Project Mgr	Prior	Current	Remarks/Issues/Milestones
Campus Construction Initiatives (22)	Facilities (Wibbenmeyer)	Various NIS staff	Green	Green	Recent Activity 1) de Nobili, CSUL and San Francisco opened for student use; 2) Hoyne field upgrade completed; 3) Phoenix moved to SoC; 4) BVM hall converted to an academic building and departments moved; 6) Baumhart renovations completed. Next Steps. 1) Install emergency phone for the CTA plaza 2) Finalize QSoB and CTRE plans; 3) Kenmore closure: install 4 emergency phones; 4) Monitor Halas Hall addition and Castle House remodeling; 5) Assist with installation of roof monitor sensors on the network; 6) Camera installation for video replay in Gentile; 7) Expand wireless capacity in Gentile; 8) Prepare for moving Wellness to 3 rd Fl Granada; 9) Install a finance lab with laptops in a locked cart within Maquire for SoB.
Security Camera Infrastructure (PSS 1687)	Enterprise Project (T. Kelly)	Wieczorek	Green	Green	Recent Activity: Perimeter locations identified and in process of being installed; 2) Capital budget request submitted; 3) Request to Facilities to clear tree or branch obstructions in 4 locations; 4) Installing/replacing 17 cameras in main parking structure. Next Steps: 1)Configure/install perimeter and parking cameras; 2) Verify obstructions corrected; 3) Continue motion testing per request of Security; 4) Confirm funding for capital request.
Information Security Program (8)	Enterprise Project (Sibenaller)	Pardonek	Green	Green	Recent Activity: The 2013 PCI assessment initiative is completed. The Information Security Advisory Council (ISAC) reviewed several policies for advancement to upper management along with initiatives for the Information Security Awareness Program slated to start Q2 FY14. The 2013 annual security assessment in process; results expected Q1 FY14. The PII compliance efforts for 2013 delayed by loss of staff; new target for compliance by end of the CY2013. New process for data stewards was communicated in August. Additional modules to scan image files and Exchange mailboxes have been successfully tested. NAP process running status quo until changes can be investigated. Next Steps: 1) Continue PII activities; 2) Continue to assess and streamline the NAP id creation process; 3) Complete the annual LOCUS security assessment; 4) Conclude the VPN Tech. Advisory Committee and implement a new solution; 5) Review Network Access Control solutions; 5) Continue with ISAC activities.
BCDR Program	Enterprise Project (Pelissero/Kelly/Laird/Malisch)	Simmons	Lime	Lime	Recent Activity: Cost estimates to achieve desired Recovery Time Objectives for critical enterprise systems submitted and presented to the BCDR Steering Committee in September. Payroll, Marketing Communications, Records/Registration and a college level Academic department have been identified to pilot development of Business Continuity plans. Initial testing has been completed for failover for the LUC.edu website, certain portions of the LUC network and eMail. An additional circuit is on order for installation followed by failover testing to cover ATT internet redundancy. Next Steps: 1) Complete the analysis and discussions, including budget recommendations for achieving high priority Day 1 enterprise systems, 2) Review and document contractual commitments for critical hosted systems (for example, Sakai and SLATE), and 3) Complete failover testing for Exchange and network.



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Infrastructure Continued					
LUHS/LUC/HSD Technology Program (PSS 1570)	Enterprise Project (Bergfeld/Kelly/Malisch)	Simmons	Lime	Lime	<p>Recent Activity: Consultants finalized recommendations; recommendations were reviewed with the ISCRT in August. LUC, LUHS and HSD ITS completed initial estimate of cost and implementation timetable; funding plan for FY14 identified. The LUHS eMail migration to Trinity has been targeted for Feb/Mar 2014. The HSD migration to LUC Exchange has been adjusted to coincide with these dates. The Kronos migration is on schedule for completion in October. The Lawson project is on schedule for completion by May 2014. The Advance Web upgrade is planned for a live date in October as well. A proposed parking lot re-route plan is available for the CTRE; phone cutover plan completed. Technical requirements for the CTRE building have been refined; Research IT requirements are being documented. LUHS and LUC are working on options for improving wireless communications through the Maywood Campus, including HSD buildings.</p> <p>Next Steps: 1) LUC and LUHS to complete cost estimates, joint timelines and recommendations for the separation of network and systems; 2) Closely plan and coordinate migration of LUHS to Trinity Exchange and LUC to LUC Exchange; determine the capabilities of Exchange Federation ; 3) Complete the Kronos migration; 4) Complete the Advance Web upgrade.</p>
Lawson/Kronos Transition Program (PSS #'s 1885, 1923, 1924)	Enterprise Project (Kelly/Krumrey/Laird/Malisch)	Dayton	Green	Green	<p>Recent Activity: 1) In July, the capital budget approved and legal agreement to protect historical data in the remaining LUC and LUMC databases was executed; 2) Kronos Professional Services helped create and configure a Kronos test environment on LUC servers. In August, there was a test environment for users to begin testing functionality and interfaces; 3) LUC ITS has decided upon the hardware for the Production Lawson server, which will be ordered in August. A basic BCDR plan has also been drafted, but this may be adjusted if the overall database server architecture and BCDR plans change for critical systems; 4) A project manager from Lawson Professional Services has been assigned with onsite work commencing in September; 5) LUC Finance and ITS are developing job descriptions for the ITS FTEs that will support these systems. The first position has been posted; 6) Analysis continues on the future LUC Receiving & Delivery process. The University is considering the purchase of the Lawson R&D module.</p> <p>Next Steps: 1) Functional and interface testing with the University Kronos test environment; 2) Engage with Lawson Professional Services; 3) Design solution for LUC Receiving & Delivery; and 4) Complete job descriptions for new support positions within LUC ITS.</p>
Novell to Microsoft Migration	Enterprise Project (Vonder Heide)	Apa/Ryan	Green	Complete	<p>Recent Activity: Over 3,400 faculty staff machines were migrated to Windows 7. Remaining stragglers are dedicated lab equipment and may not be converted.</p> <p>Next Steps: Send notice to Windows XP users and PC Refresh liaisons to advise them of the retirement of Windows XP.</p>



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Continuous Service Development					
Project	Sponsor	Project Mgr	Prior	Current	Remarks/Issues/Milestones
Business Intelligence/Data Warehouse Strategy (PSS #'s 800, 979, 980, 981)	Provost (Pelissero)	Pullen/Simmons	Yellow	Green	<p>Recent Activity: On September 3rd, the Enterprise Data Warehouse (EDW) was available in production with the EDW Faculty Instructional Activity (FIA) module replacing the RDS FIA module. The data for Campus Community and Student Records modules is now available in the EDW. ITS will be working closely with Registration and Records to add additional business intelligence functionality and to coordinate the migration of additional reports that are currently in the legacy RDS. Key data testing has been completed for the Student Financial module; the Student Financial module was released for pilot production September 23rd. Tentative dates for production (pending final User Acceptance Testing) for the remaining modules are: Admissions (10/7), Financial Aid (10/21). The contract with Phytorion has been closed; the remaining unused customization hours are being managed separately and will be used by January 15, 2013.</p> <p>Next Steps: 1) Complete moves to production and production support; 2) Work with key business users to expand business intelligence and analytical use of the EDW .</p>
ECM/Imaging Implementation (PSS #'s 830, 968, 970, 1459, 1679, 1751, 1752, 1753, 1765, 1840, 1856, 1871, 1872)	Enterprise Project (Malisch)	Dayton	Lime	Lime	<p>Recent Activity: The v9-to-v10 conversion was completed successfully on schedule with approximately 3.5 million documents converted. The shutdown of the v9 environment is in progress. A DocFinity repository is being implemented for University contracts to satisfy an audit finding. High-priority implementation work continues in HR and Finance, and a project with General Counsel has begun as well. We have also met with the Office of Research Services and various SSOM departments.</p> <p>Next Steps: 1) Complete efforts to shut down v9 environment; 2) Continue work on Finance, HR, and General Counsel implementations; 3) Discuss future projects with R&R.</p>
Enhancements to Immunizations Page/Data Management	Wellness Center (R. Kelly/Asaro)	Adams	Lime	Lime	<p>Recent Activity: 1) Self-service page and verification page testing in progress; 2) Phase I rollout functionality being defined and moving other features to future phases.</p> <p>Next Steps: 1) Graduate Nursing completing their configuration and testing; 2) develop the Plan rollout; 3) define additional reporting needs; 4) complete testing.</p>
Emergency Response Website PSS 897	Facilities (Wibbenmeyer)	Heckel	HOLD	HOLD	<p>Recent Activity: Project on hold.</p> <p>Next Steps: This project will most likely be cancelled as this functionality is included in the new BCDR program in the Infrastructure Section.</p>
Residence Life Initiatives (PSS 1907/PSS 1891)	Res Life (C Coughlan)	Adams (Siap)	Lime	Green	<p>Recent Activity: eRelease enhancements (1907) complete; RMS Mercury (upgrade to current RMS) implementation (1891) will be deferred due to staffing transition in Res Life.</p> <p>Next Steps: 1) Finalize new schedule and work plan for RMS Mercury. 2) Capture requirements for Enhancements to the Executive Dashboard</p>